



# Bridgeton Township

## Biennial Short-Term Rental License Application

The biennial permit/license fee is \$150.00 per building or accessory building rented. Applications must be renewed by April 1 of each even numbered calendar year and will be valid through March 31 of the following even numbered calendar year. The rental license will not be prorated.

1. Rental Property Address:

UBE, PA 18972

Note: Short-Term Rentals are not permitted on private lanes.

2. Owner's Name: \_\_\_\_\_

3. Owner's Mailing Address: \_\_\_\_\_ Cell \_\_\_\_\_

4. Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

5. Indicate Whether Property is Owned by:

Individual  Partnership  Corporation: Date Organized \_\_\_\_/\_\_\_\_/\_\_\_\_; State \_\_\_\_\_

6. Proof of Ownership provided<sup>1</sup>: (identify type attached) \_\_\_\_\_

7. Proof of Primary Residence provided: (identify type attached) \_\_\_\_\_

8. Note: As of January 1, 2025, Single Short-Term Rentals are permitted only on the property of the owner's primary residence. If you own an additional property on which you have continuously operated a Short-Term Rental prior to that date, please complete the supplemental application on page 3.

9. Emergency Contact: (24 hour) \_\_\_\_\_

Cell Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

10. Total number of bedrooms available for rent in rental unit: \_\_\_\_\_

11. Total number of off-street parking spaces provided on property for rental unit: \_\_\_\_\_

<sup>1</sup> Copy of the deed, driver's license or state issued identification, as well as one other document showing residency at the Dwelling being proposed for the Short-Term Rental, such as: utility bill, cable bill, motor vehicle registration, passport or tax return reflecting the address of the Dwelling as the Primary Residence.

List any other information about the premises that would be necessary/helpful to emergency personnel responding to a call there:

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12. Copies of letters sent to adjacent homeowners. (attach to form) \_\_\_\_\_

**The rules and regulations are set forth in the Bridgeton Township Zoning Code Ordinance 2025-1** attached to this application form.

**WARNING:** Statements made in this application are subject to verification and false or intentionally misleading statements may be cause for denial of the license applied for, or if a license is granted, revocation thereof upon discovery.

I, THE UNDERSIGNED, HEREBY CERTIFY THAT I AM AUTHORIZED TO SIGN THIS APPLICATION FOR RENTAL LICENSE AND THAT I HAVE MADE FULL INQUIRY INTO THE INFORMATION GIVEN ABOVE AND TO THE BEST OF MY KNOWLEDGE, THE STATEMENTS CONTAINED ABOVE ARE TRUE AND CORRECT. I FURTHER CERTIFY THAT I HAVE READ BRIDGETON TOWNSHIP ZONING CODE ORDINANCE 2025-1 AND AGREE TO ABIDE BY THE TERMS THEREIN.

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Signature

Title

Date

As a reminder, all STR property owners are required to file quarterly with the Bucks County Treasurer's Office. You may contact the Bucks County Treasurer's Office at 215-348-6244 with any questions regarding the Lodging Room Rental Tax.

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**[OFFICE USE ONLY]**

Fees received \$ \_\_\_\_\_

Issuance of a license is:

Approved  License #: \_\_\_\_\_

Approved conditionally (conditions attached)

Denied (explanation and notification to applicant attached)

Dated Issued: \_\_\_\_\_ By: \_\_\_\_\_



# Bridgeton Township

## Supplemental Application for Short-Term Rental Units On Property Other than the Owner's Residence.

UBE, PA 18972

Address of Short-Term Rental operated prior to January 1, 2025:

Please provide the following as proof of operation prior to January 1, 2025:

- Number of units at this address \_\_\_\_\_ Provide one form for each.
- Proof of Ownership of Property
- Pennsylvania or Federal tax filings for 2024 evidencing income from the Short-Term Rental;
- Proof of payment of the Bucks County 5% Lodging Room Rental Tax for 2024
- Copies of listings for bookings in 2024.

Note: No permit for short-term rental units on property other than the Owner's Residence shall be granted without sufficient evidence of operation of a Short-Term Rental on that property prior to January 1, 2025.

I, THE UNDERSIGNED, HEREBY CERTIFY THAT I OPERATED A SHORT-TERM RENTAL AT (address of rental property)

CONTINUOUSLY PRIOR TO 2025. This document, as an addendum to the Bridgeton Township Short Term Rental License Application, must be accompanied by an additional completed License Application for this newly identified property.

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Signature

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Title

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Date

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### [OFFICE USE ONLY]

Issuance of a license is:

Approved  License #: \_\_\_\_\_

Approved conditionally (conditions attached)

Denied (explanation and notification to applicant attached)

Dated Issued: \_\_\_\_\_ By: \_\_\_\_\_