

BRIDGETON TOWNSHIP SUPERVISORS  
Minutes of Regular Monthly Meeting

The regular meeting of the Bridgeton Township Board of Supervisors was held on May 8, 2014 at the Township Building, 1370 Bridgeton Hill Road, Upper Black Eddy, Pennsylvania. Present were Supervisors Gard Holby, and Michael Lynch. Supervisor Roger Keller was absent. Also present was Secretary-Treasurer Barbara H. Guth and David Shafkowitz, the Township Solicitor. An Executive Session was held prior to the meeting to discuss matters of personnel.

Supervisor Holby called the meeting to order at 7:13 p.m. Supervisor Holby called for public comment on the meeting agenda. No public comment was received.

ANNOUNCEMENTS: Supervisor Holby announced that PennDOT came thru the Township with Senator Bob Mensch to review road conditions. Supervisor Holby further announced that he spoke to Ron Martin, PennDOT Assistant County Maintenance Manager about pot holes.

Secretary Guth announced that the Bucks County Household Hazardous Waste schedule has been released and is posted at the Upper Black Eddy Post Office and is posted in the front window of the Township Building containing a list of pickup dates.

PUBLIC COMMENT: None

PERSONS TO BE HEARD: None

MINUTES: Upon motion by Supervisor Lynch and seconded by Supervisor Holby, which carried 2-0, the minutes from the April 10, 2014 regular meeting, of the Board of Supervisors were approved.

BILLS/PAYROLL: Upon motion by Supervisor Holby, seconded by Supervisor Lynch, which carried 2-0, the bills and payroll from April 2014 were approved.

TREASURER'S REPORT: Upon motion by Supervisor Lynch, seconded by Supervisor Holby which carried 2-0, the Treasurer's Report from April 2014 was approved.

REPORTS:

1. Fire Company - None
2. Open Space - The Open Space Committee Meeting for May was cancelled.
3. Solicitor - Solicitor Shafkowitz suggested that the Township notify the Upper Black Eddy Fire Company that it is aware of the State audit with regard to the Fire Company. The Board agreed to hold off at this time.

A Resolution was presented officially appointing Tammy Macaluso as Treasurer effective June 1, 2014. This Resolution will be required by the Township's depository institutions to allow for the issuance of new signatory cards. Upon motion by Supervisor Holby, seconded by Supervisor Lynch, which carried 2-0, the Board of Supervisors adopted Resolution 2014-3 which officially appoints Tammy Macaluso as Township Treasurer.

A response was finally received from Berkheimer in regards to the files for delinquent EIT taxes from 2011 and prior. Berkheimer advised that the files are kept with the School District. Solicitor Shafkowitz would like permission to pursue with the School District. The Board instructed the Solicitor to proceed.

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4. Planning Commission – Supervisor Keller was not present to provide a report of the most recent Planning Commission Meeting. Nevertheless, Barbara Prowker, who was present for the meeting advised the Board that she was present at the Township’s Planning Commission meeting and the potential for a new noise/nuisance ordinance was discussed. A conversation ensued between Mrs. Prowker and the Board, but no action was taken.

5. Secretary/Treasurer – Secretary Guth reported that the fourth quarter payroll reports have been filed, the Statement of Financials have been mailed and most have been received back, and the Township’s Insurance Renewal Policy has been reviewed and corrected and sent back to Brown & Brown Insurance Company.

6. B/N/T Groundwater Committee – No report was presented by the Committee. However, Supervisor Guth reported that Tinicum Township is looking to change the by-laws of the Committee and she will advise on the status of the proposed revisions.

#### OLD BUSINESS:

1. Berkheimer/EIT Delinquents. This item was covered under Solicitor’s report.

#### NEW BUSINESS:

1. Ratification of Nockamixon Township request for annual letter of support for Community Development funding for Eastern Upper Bucks Senior Center for the 2014 Community Block Grant Cycle. Secretary Guth advised the Board that a request was received from Nockamixon Township to issue the annual letter of support the Eastern Upper Bucks Senior Center Block Grant. Upon motion by Supervisor Lynch, seconded by Supervisor Holy, which carried 2-0, the Board approved the issuance of the letter of support.

2. Bucks County Health Department yearly letter request to treat Township owned properties for West Nile Virus protection. Secretary Guth advised the Board that the County Department of Health was looking for the Township’s approval to treat Township owned property for West Nile virus. Upon motion by Supervisor Lynch, seconded by Supervisor Holby, which carried 2-0, the Board approved the County Department of Health’s request to treat Township owned properties for West Nile Virus protection.

3. Appointment of Open Record Officer – Due to the retirement of Secretary Guth the issue of whether the appointment of a new Open records Officer was necessary. Secretary Guth explained that the appointment was not necessary due to the fact that the Township’s Open Records Resolution already states that the Township Secretary is the Open Records Officer.

4. Disposition of Records. The Board engaged in a discussion on the potential disposition of Township records. The Board agreed to delay consideration until next month to see what options are available.

5. Invitation to bid for the sealcoating of Ringing Rocks and Birch Roads will be advertised May 13<sup>th</sup> and May 17<sup>th</sup> with bids being opened at C. Robert Wynn Associates May 29<sup>th</sup>, 10 a.m..

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PUBLIC COMMENT: None

Being no further business, upon a motion by Supervisor Holby, seconded by Supervisor Lynch, which carried 2-0, the meeting was adjourned at 7:42 p.m., with the next meeting scheduled to be held on June 12, 2014, at 7:00 p.m. at the Township Building.

Respectfully submitted,

Barbara Guth  
Secretary/Treasurer